***Due to COVID-19, projects will be subject to remote or virtual requirements as dictated by the best public health science.***

**NC Schweitzer Fellowship Application Template**

# Project Information

# Population Demographic & Needs

Please describe the specific population you wish to impact with your proposed community service project, including demographic information, the health disparity(ies) you will address, and details regarding your community needs assessment. (suggested word count: 150)

**Proposed Community Service Project**

***Keep in mind, due to COVID-19, projects will be subject to remote or virtual requirements, as dictated by the best public health science.***

Proposed community agency (or agencies). Include a brief description of your relationship to the site, if applicable.

Please describe your proposed community service project, including the following: project goals, and possible activities to meet these goals; intended outcomes you hope to see for the participants; if you are proposing to continue an existing program, please briefly describe how you might expand or build upon it. (suggested word count: 400)

As a Fellow, you are partnering with the community to help them achieve health and wellness. How do you plan to center your efforts around those who will benefit the most from this collaboration? For example, how might you ensure that those with lived experience are included in developing and testing your idea? (suggested word count: 200)

What evidence do you have that your project could be successful?  
Examples may include community-based evidence, pointing to conversations/ experiences you've had with leaders and/ or members of the community, pointing to a similar model and /or research-based evidence.  (suggested word count: 200)

**Project Evaluation Methods**

Fellows design their project with the outcomes in mind. What do you hope will be different as a result of your intervention and how will you know if you achieve this change? Knowing that your evaluation strategies may shift as the project is developed, please indicate which methods you will consider using throughout the year to evaluate progress toward goals and final outcomes. (Suggested Word Count: 200)

*For example, Fellows often conduct baseline and follow-up validated surveys to track behavior change, provide journals to participants to record progress with individual goals, or identify other ways to gauge how well community members were able to make and sustain healthy changes as a result of the project. Clinical based projects track disease specific changes using biomedical data.*

**Project Timeframe.**

Fifty of the 200 hours are for project planning (25 for each partner) and can begin immediately upon selection. The remaining 150 hours is required to be spent in direct, face-to-face community service (75 for each partner). Virtual or remote contact is also considered direct service.

Please prepare a list of how you will apportion your 150 direct service hours throughout the Fellowship year. *Direct service hours can begin no earlier than May 1 and need to be complete by May 1 the following year*.

Activities are concrete action steps conducted throughout your project to achieve your goals. Include a projected date for each action as well as an estimate of how many hours it will take. Include time you will spend to understand the community and build upon the community assessment you made when developing your application. This estimate is a foundation upon which to develop your project. (suggested word count: 150)

*Be specific regarding the logistical aspects of your project. For example, list the number of sessions in a workshop, length of each session, number of participants per workshop, total number of workshop series, etc. in as much detail as possible.*

**Sustaining the Project**

Describe the avenues you will explore to sustain the project beyond your time as a Fellow. (suggested word count: 200)

# *If applying as a pair, each individual partner will complete the section below.*

# Personal and Professional Information as it Relates to the Fellowship Activities

Considering there are many different types of community service projects a Fellow could design, what inspired you to develop your particular project idea? (suggested word count: 200)

Tell me about an obstacle you overcame. (suggested word count: 150)

What would you hope to learn (knowledge or skills) during your fellowship year? (suggested word count: 75)

**Personal Statement**

Please include anything about your personal and professional background as well as your motivation for applying to the Schweitzer Fellowship that you would like to share with the selection committee. (suggested word count: 800)

**Proposed Faculty Mentor:**

Telephone number and email address:

Please describe your relationship in one sentence:

**Proposed Site Mentor Name, Email, Phone, Job Title and Organization**:

**Reference 1/Academic Reference (separate from the faculty mentor):**

Telephone number and email address:

Please describe your relationship in one sentence:

**Reference 2/Personal reference such a volunteer supervisor (current or past), previous employer, or general personal reference:**

Telephone number and email address:

Please describe your relationship in one sentence: