**NC Schweitzer Fellowship Application Template**

# Project Information

# Population Demographic & Needs

*Please describe the specific population you wish to impact with your proposed community service project, including demographic information, the health disparity(ies) you will address, and details regarding your community needs assessment. (suggested word count: 150)*

**Proposed Community Service Project**

Proposed community agency (or agencies). Include a brief description of your relationship to the site, if applicable.

*Please describe your proposed community service project, including the following: project goals, and possible activities to meet these goals; validated curriculum(s) you are considering using (if applicable), intended outcomes you hope to see for the participants; if you are proposing to continue an existing program, please briefly describe how you might expand or build upon it. Explain why your project is the right solution and approach to meet the needs identified in the community needs assessment you conducted prior to applying. (suggested word count: 500)*

How do you plan to center your efforts around those who will benefit the most from this collaboration?

*How might you ensure that those with lived experience are included in developing and testing your idea?* (suggested word count: 200)

What evidence do you have that your project could be successful?  
*Examples may include community-based evidence, pointing to conversations/ experiences you've had with leaders and/ or members of the community, pointing to a similar model and /or research-based evidence.  (suggested word count: 200)*

**Resources Needed & Plan to Secure Them (include a budget)**

List resources needed for project implementation, include them in a budget, and identify an income or donation source. What challenges do you foresee in implementation? Fellows may choose to use all or a portion of the $3,000 stipend for project related expenses, but this is not required or expected. Suggested word count: 200.

*Strong responses will consider all potential resources needed for successful implementation, such materials and supplies, necessary training/certifications, incentives for participation, staff time, and volunteers as well as any additional resources and/or support needed. Clear plans for acquiring these resources, including alternative avenues in case of challenges, should also be included.*

**Project Evaluation Methods**

Fellows design their project with the outcomes in mind. What do you hope will be different as a result of your intervention and how will you know if you achieved this change? Knowing that your evaluation strategies may shift as the project is developed, please indicate which methods you will consider using throughout the year to evaluate progress toward goals and final outcomes. (Suggested Word Count: 200)

*For example, Fellows often conduct baseline and follow-up validated surveys to track behavior change, provide journals to participants to record progress with individual goals, or identify other ways to gauge how well community members were able to make and sustain healthy changes as a result of the project. Clinical based projects track disease specific changes using biomedical data.*

**Project Timeframe.**

Fifty of the 200 hours are for project planning (25 for each partner) and can begin immediately upon selection. The remaining 150 hours is required to be spent in direct, face-to-face community service (75 for each partner). Virtual or remote contact is also considered direct service.

Please prepare a list of how you will apportion your 150 direct service hours throughout the Fellowship year. *Direct service hours can begin no earlier than May 1 and need to be complete by May 1 the following year*.

Activities are concrete action steps conducted throughout your project to achieve your goals. Include a projected date for each action as well as an estimate of how many hours it will take. Include time you will spend to understand the community and build upon the community assessment you made when developing your application. This estimate is a foundation upon which to develop your project. (suggested word count: 150)

*Be specific regarding the logistical aspects of your project. For example, list the number of sessions in a workshop, length of each session, number of participants per workshop, total number of workshop series, etc. in as much detail as possible. Be clear as to how you will meet the 150-hour direct service hour requirement.*

**Sustaining the Project**

Describe the avenues you will explore to sustain the project beyond your time as a Fellow. (suggested word count: 200)

**Advocacy**

Why do you believe advocacy is important?  Do you believe health care providers have a moral and/or ethical imperative to engage in advocacy? Please explain why or why not. What do you believe are some ways that you, as a rising health care professional, can be an advocate?

(suggested word count: 150)

# Personal and Professional Information as it Relates to the Fellowship Activities

What inspired you to develop your particular project idea? Why do you care about this issue and what is your relationship with those who are impacted by it? (suggested word count: 200)

Tell me about an obstacle you overcame. (suggested word count: 150)

What would you hope to learn (knowledge or skills) during your fellowship year? (suggested word count: 75)

**Personal Statement**

Please include anything about your personal and professional background as well as your motivation for applying to the Schweitzer Fellowship that you would like to share with the selection committee. (suggested word count: 800)

**Proposed Faculty Mentor:**

Telephone number and email address:

Please describe your relationship in one sentence:

**Proposed Site Mentor:**

Job Title and Organization:

Telephone number and email address:

**Reference 1/Academic Reference (separate from the faculty mentor):**

Telephone number and email address:

Please describe your relationship in one sentence:

**Reference 2/Personal reference such a volunteer supervisor (current or past), previous employer, or general personal reference:**

Telephone number and email address:

Please describe your relationship in one sentence:

**Please upload your resume as a PDF file.**

**If selected to serve as a Schweitzer Fellow, I will commit to the following:**

* Perform at least 200 hours of service (100 hours for paired Fellows)
* Attend the Celebration of Service on March 29, 2026 in Raleigh and in March/April, 2027 (date to be determined)
* Attend an overnight orientation retreat April 11-12, 2026 in Davidson
* Attend a midyear retreat in the fall in Chapel Hill and monthly virtual webinars (dates to be determined)